



CPT (Internship) Authorization

You must submit this completed form along with your required documentation at your CPT/Internship appointment with the Designated School Official (DSO).

You may not begin working in any capacity until you have been approved for CPT and received your I-20 endorsement. You will be in violation of your F-1 status without the proper endorsement.

SECTION I—TO BE COMPLETED BY STUDENT (please PRINT legibly all information requested):

TODAY'S DATE: _____

LAST/FAMILY NAME: _____ FIRST NAME: _____

MAJOR: _____ DEGREE OBJECTIVE: BACHELORS
 MASTERS

SECTION II—TO BE COMPLETED BY INTERNSHIP COORDINATOR:

Is the internship required for the student's major? YES NO

Has the internship been approved? YES NO

INTERNSHIP COORDINATOR SIGNATURE DATE

SECTION III—TO BE COMPLETED BY REGISTRAR'S OFFICE:

Is the student registered for an internship class? YES NO

State the term the student has registered for the internship class? FALL SPRING SUMMER

REGISTRAR'S OFFICE SIGNATURE DATE

SECTION IV—TO BE COMPLETED BY BUSINESS OFFICE:

Has the student paid for the internship class? YES NO

BUSINESS OFFICE SIGNATURE DATE

SECTION V—DSO APPROVAL

CPT REQUEST STATUS:

- APPROVED
- DENIED

IF APPROVED:
DATE SEVIS RECORD
UPDATED AND NEW I-20
ISSUED:

DSO SIGNATURE: _____