



**College of Health Professions & Sciences
Bachelor of Science in Nursing**

Position: Full-time Clinical Coordinator (Assistant Professor)

Status: Full-Time 12 months

Location: Babson Park, Florida

Closing Date: Open Until Filled

Webber International University and the Bachelor of Science in Nursing (BSN) Program invite applications for a full-time Clinical Coordinator position. The Clinical Coordinator reports directly to the Chief Nursing Administrator/Program Director.

Description: The Clinical Coordinator serves as the liaison between the didactic portion of the curriculum and relevant clinical experiences for the nursing program. The Clinical Coordinator is responsible for securing, maintaining, and evaluating clinical sites for the BSN program.

Qualifications

- Master of Science in Nursing degree required, preferably in nursing education or an earned doctorate degree from a regionally accredited institution in the teaching or professional discipline
- At least one-year previous college-level teaching experience preferred
- Three years of full-time clinical experience
- Current CPR Healthcare Provider
- Excellent oral and written communication skills

Role and Responsibilities

The candidate will be expected to establish and maintain professional relationships internally as well as externally throughout the community. The Clinical Coordinator:

- Build community relationships with health care facilities
- Reviews and revises written affiliation and clinical agreements for clinical practice organizations
- Reviews evaluation findings related to clinical experiences and reports them to the Nursing Program Director
- Collects, documents, and maintains all required student programmatic paperwork according to Webber International University and BSN program policies
- Assists with the clinical course scheduling as directed by the Nursing Program Director
- Works collaboratively to maintain community clinical relationships
- Participate in campus, community, and professional events to represent Webber University to students, professional organizations, and other members of the public
- Assists with the development and assessment of the clinical education component of the curriculum with the Nursing Program Director
- Coordinates clinical rotations with the students and clinical affiliation sites
- Ensures clinical education program compliance

- Fulfills teaching requirements, according to the needs of the program, will be determined by the Nursing Program Director
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Other: Health and training requirements for the position as stipulated by clinical agencies, including but not limited to immunizations, titers, and CPR certification; excellent interpersonal, written, and oral presentation skills; proven educational or administrative experience in critical thinking problem solving and judgment skills, and varied course delivery methodologies; proficient in Microsoft Office, the Internet, and learning management systems (i.e., Brightspace).

How to apply:

Email a copy of your Curriculum Vitae (CV), including a list of three professional references, transcripts, and a cover letter outlining your interest for the position and your qualifications to: lendersv@webber.edu.

Attachments should be PDF files