

## **Adjunct Faculty – Field Experience Supervisor**

**Institution:** Webber International University

**Location:** Babson Park, FL

**Category:** Adjunct Faculty

**Type:** Part-time

### **General Description of Position:**

The field experience supervisor will be responsible for supervising students during field experiences and student teaching internships. The major role of the Field Experience Supervisor is to be a facilitator of the student teaching experience and liaison between the University and school site.

### **Job Description:**

Supervision of the teacher candidate requires the Supervisor to be an advocate and evaluator for the candidate. The Supervisor must meet with the teacher candidate and cooperating teacher on a regular basis to ensure the candidate's progress. The supervisor will make observations at regular intervals throughout the semester and provide formative feedback and suggestions for improvement.

The Field Experience Supervisor is responsible for timely and accurate submission of documentation / paperwork related to observation and feedback provided to the teacher candidates. Maintains college and department standards in support of the University's mission and strategic plan.

**Work Hours:** Work schedule varies according to the observation schedule and needs of the program and University.

### **Transcripts:**

Transcripts for adjunct positions must either be an official copy or a college-stamped student copy, scanned into an electronic format and attached to the application. Applications without attached copies of official transcripts will not be considered.

### **Minimum Qualifications:**

- Master's degree in Education
- Clinical Educator / Supervisor Training
- At least three years of teaching experience in P-12 setting

### **Preferred Qualifications:**

- Active Professional Florida Teaching Certificate
- Mentoring experience
- Education related administrative experience
- Proficiency with basic technology skills including email and MS Office

**How to Apply:** E-mail a copy of your CV, including a list of three professional references, transcripts (as described above), and a cover letter outlining your interest for the position and your qualifications to: [ryalsse@webber.edu](mailto:ryalsse@webber.edu)