

UNDERGRADUATE APPLICATION INSTRUCTIONS

WIU encourages you to submit this application electronically by going to www.webber.edu. Our online application is secure and easy to use. It also allows you to submit the application fee by credit card or by check and it gives you immediate confirmation that your application and fee have been received. While we will make every effort to let you know of missing items, it is your responsibility to make sure your application packet is complete.

First-Time Freshman: A student who has never enrolled in college following graduation from high school *or* completed the general education diploma (GED) *or* dual enrolled in high school.

1. Complete and return the signed application to Webber International University Admissions Office - P.O. Box 96, Babson Park, FL 33827. All first-time freshman applications must include a \$35.00 non-refundable fee.
2. Request official high school transcripts to be mailed directly to the Admissions Office.
3. Home-schooled students need to submit a GED score or record of high school level coursework.
4. Submit all official ACT, SAT, CLEP or AP scores.
5. Request official college transcripts if you have Dual Enrollment credit.

Transfer Student: A student who has been enrolled in a college or university since high school and has never attended Webber International University.

1. Complete and return the signed application to Webber International University Admissions Office - P.O. Box 96, Babson Park, FL 33827. All transfer applicants must include a \$35.00 non-refundable fee.
2. Request official transcripts from all colleges/universities attended to be mailed directly to the Admissions Office. (A transfer student who has completed less than 15 college level semester hours will be required to submit a high school transcript and ACT/SAT scores).
3. Return the completed transfer clearance form from all colleges/universities attended.

International Student: A student who is categorized as a foreign-born person who is not a citizen, national or permanent resident of the United States.

1. Complete and return the signed application to Webber International University Admissions Office - P.O. Box 96, Babson Park, FL 33827. All international applications must include a \$75.00 non-refundable fee.
2. Official secondary school records in the native language and an official English translation of the records sent to WIU Admissions Office.
3. Request official transcripts from all colleges/universities in the native language and an official English translation of these transcripts to be mailed directly to the Admissions Office. If requesting transfer credit from Webber International University, student must have transcripts professionally evaluated. (Suggested company: www.wes.org)
4. Submit the Webber International University Statement of Financial Support showing ample funds to cover the cost of attendance for a minimum of one academic year. Include the bank's certification signed and sealed and documentation from parent or sponsor showing financial support. (see Section III of the Financial Statement for more information)
5. Show proof of English proficiency: TOEFL score of 500 or above on the paper based, 173 or above on the computer based exam, 61 internet based or 5.5 IELTS; completion of an advanced proficiency level in an English as a Second Language Program. Send official copy of any test score required for admittance.
6. Student transferring to Webber International University from an institution in the United States must also submit the following documents: a copy of a valid visa, passport, I-94 departure record, I-20 from the last school attended, Transfer Clearance Form and Visa Clearance Form from previous college/university attended.

Re-admit: A student who has previously attended Webber International University and would like to re-enroll.

1. Complete and return the signed application to Webber International University.
2. Submit a personal essay of why you left and wish to return to Webber International University and what you have been doing in the time between.
3. Request official transcripts from all colleges/universities attended **after** Webber International University. (In this case, the application fee will be required).

Re-apply: A student who has previously **been accepted** to Webber International University but did not enroll.

1. Complete and return the signed application to Webber International University.
2. Submit a personal essay of why you did not enroll and now wish to attend Webber International University as well as what you have been doing in the time between.
3. Request all official transcripts and Transfer Clearance Forms from all colleges/universities attended **after** applying to Webber International University.

♦ *An application fee will be required after one academic year.*

ADDITIONAL INFORMATION

WIU strongly recommends that all students submit additional credentials with their applications:

- A personal essay on why you wish to attend WIU. Transfer applicants should include the reason for leaving your previous institution.
- A letter of recommendation from a teacher, professor or guidance counselor.
- Students who wish to request special consideration based on a disability should refer to the Admissions Information section of the application and submit additional documentation to the Admissions Office.

CAMPUS VISITS

If you have not visited the campus, we encourage you to do so. You may contact the Admissions Office to set up your appointment today!

If you need any additional required forms to complete your application, please contact the Webber International University Admissions Office at (800)-741-1844 or (863)-638-2910 or admissions@webber.edu.